

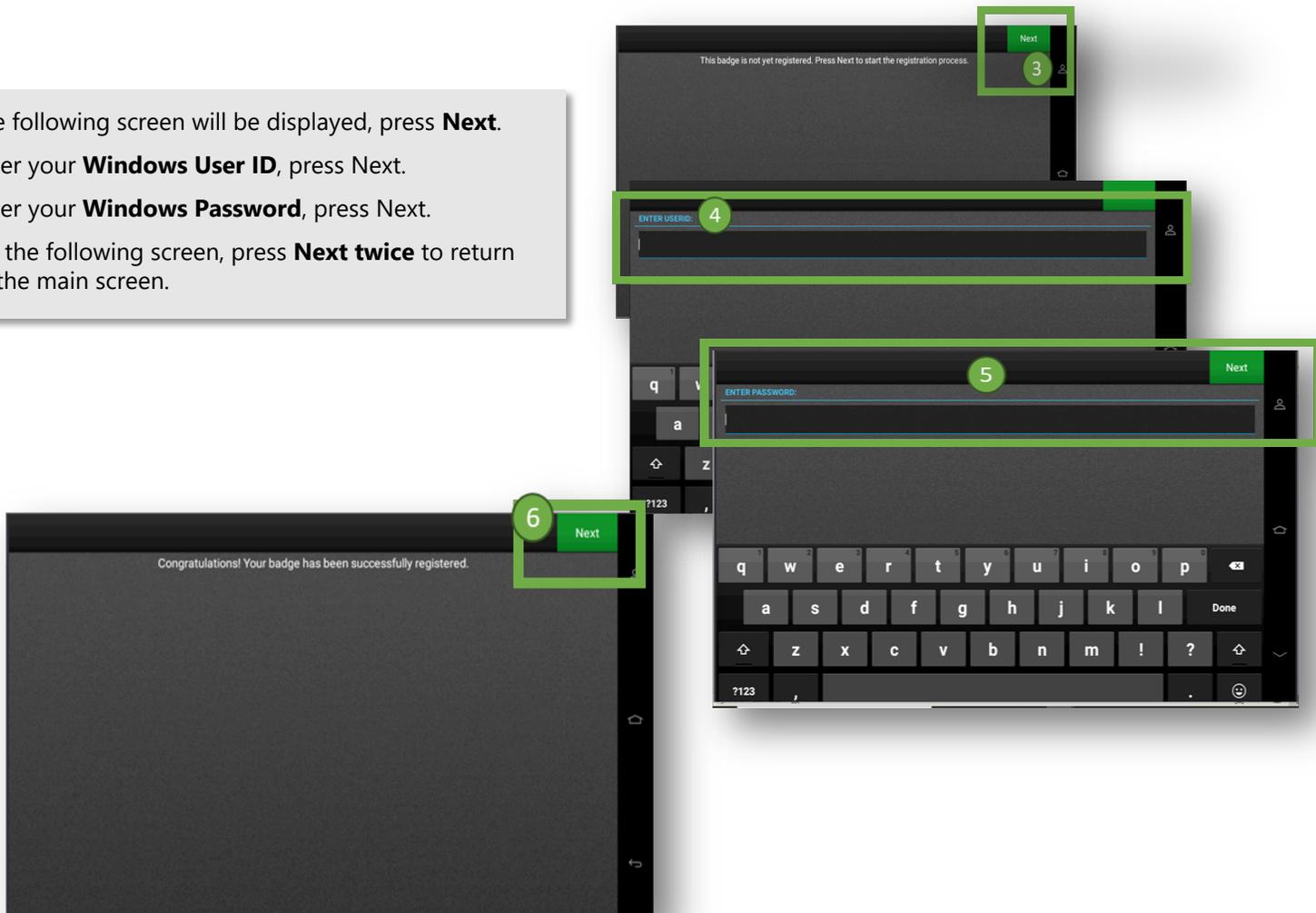
# FollowMe Printing: Getting Started

If this is your first-time using Print Release you must register your building access card. This is a one-time set up for each access card.

- 1 While standing in front of the printer device, select **Print Release**.
- 2 **Scan your access card** by placing it next to the card reader. The location of the card reader will vary somewhat from device to device but generally it can be found on the right-hand side of the printer device.



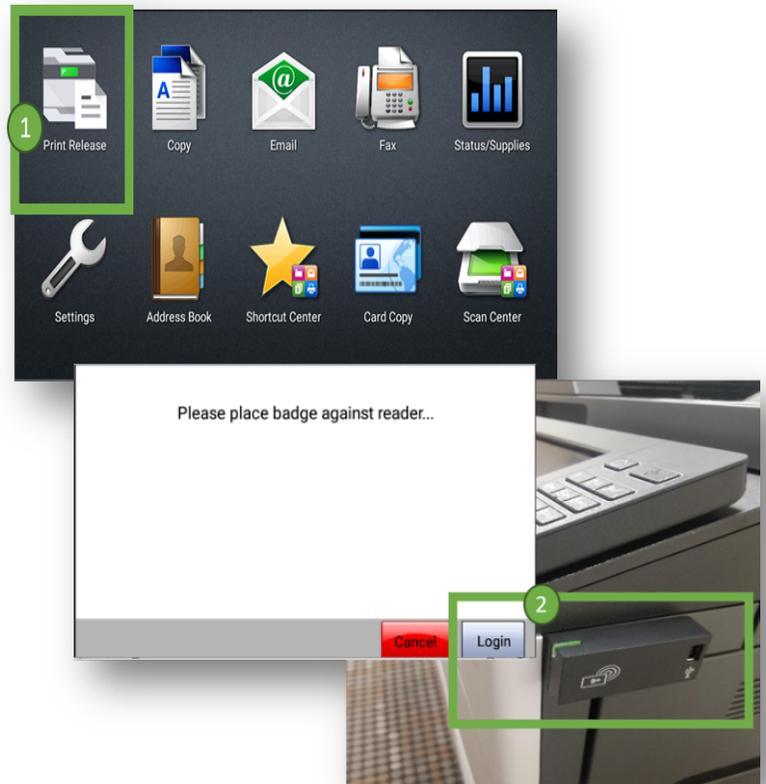
- 3 The following screen will be displayed, press **Next**.
- 4 Enter your **Windows User ID**, press Next.
- 5 Enter your **Windows Password**, press Next.
- 6 On the following screen, press **Next twice** to return to the main screen.



# FollowMe Printing: Access your Print Job

You can access any of your print jobs at any Nutrien FollowMe Printer.

- 1 While standing in front of the printer device, select **Print Release**.
- 2 The device will prompt you to **scan your access card** by placing it against the card reader



- 3 A list of the print job(s) you have sent to the Print Release printer will be listed.
- 4 Select the job, or jobs, you want to print and then select **Print Selected**. Your jobs will print at the device, and you will then be logged out.

